

BYLAWS
The FRIENDS of the COUNCIL GROVE PUBLIC LIBRARY, Incorporated

ARTICLE I – NAME

Section 1 The name of this organization shall be **The Friends of the Council Grove Public Library, Incorporated.**

ARTICLE II – PURPOSE

Section 1 The purpose of this organization shall be to maintain an association of persons interested in libraries; to focus public attention on the library; to stimulate the use of the library's resources and services; to receive and encourage gifts, endowments and bequests to the library; to support and cooperate with the library in developing library services and facilities for the community; to lend legislative support where needed; to function on behalf of the library but not as the library, and to support the freedom to read as expressed in the American Library Associated Bill of Rights.

Section 2 This organization is exclusively for charitable and educational purposes, including, for such purpose, the making of distributions to organizations that qualify as exempt organizations under 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE III – MEMBERSHIP

Section 1 All individuals interested in the purposes of this organization shall be eligible for membership upon payment of dues.

ARTICLE IV – OFFICERS

Section 1 The officers of this organization shall be president, vice-president, secretary, and treasurer working with and under the direction of the Library Board Officers shall be elected for two year terms on even numbered years.

Section 2 The nominating committee shall present a slate of officers to the membership at the fall meeting. The slate of officers list shall be posted in the library along with notification of the voting procedure. Notification of the election shall also be printed in the Council Grove Republican. Voting shall be by ballot at the library at a designated time during the month of October. Candidates shall be declared elected by a majority vote of those voting. Those elected shall take office January 1.

Section 3 Vacancies shall be filled by appointment of the president.

ARTICLE V – DUTIES OF THE OFFICERS

Section 1 The president shall notify members of the time and place of meetings, preside over and conduct meetings, appoint all committees, and be an ex officio member thereof, except as limited herein. The president shall appoint a nominating committee, composed of two members of the organization. The president shall neither serve on, nor be an ex officio member of this committee.

Section 2 The vice-president shall perform the duties of the president in the absence of the president.

Section 3 The secretary shall record attendance at all meetings, take the minutes of all meetings and conduct correspondence of the organization.

Section 4 The treasurer shall keep and maintain the financial records of the organization, submit the records to annual audit, keep a list of the membership together with their addresses and present budget in January.

ARTICLE VI – EXECUTIVE BOARD

Section 1 The executive board shall consist of the officers of the organization. The Director shall serve as the representative of the library.

Section 2 A majority of the executive board shall constitute a quorum.

ARTICLE VII – MEETINGS

Section 1 There shall be a minimum of four meetings a year to be held quarterly.

Section 2 The first meeting of the year will be the annual meeting month. Members shall be notified at least two weeks prior to the date of the meeting.

Section 3 A special meeting of this organization may be called at any time by the executive board.

ARTICLE VIII – FINANCIAL

Section 1 Dues shall be paid annually and shall become due on January 1. There shall be three classes of dues.

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|-----------------------------|----|--------|
| 1. Single/Family membership | \$ | 10.00 |
| 2. Contributing membership | | 20.00 |
| 3. Life membership | | 100.00 |

Section 2 The amount of dues may be changed by a two-thirds vote of the organization's members who are present at any meeting of the general membership.

Section 3 No part of the net earnings of the organization shall inure to the benefit of or be distributable to, its members or other private persons, except that the organization shall be authorized to make payments and distributions in furtherance of the purpose set forth in Article II hereof. The organization shall not carry on any activities not permitted to be carried on –

- a. By an organization exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law).
- b. By an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law).

Section 4 Upon dissolution of the organization, the executive board shall, after paying the liabilities of the organization, dispose of all the assets of the organization exclusively for the purpose of the organization, or to such organization operated exclusively for charitable or educational purposes as shall qualify as a tax exempt organization, as the executive board shall determine.

ARTICLE IX – AMENDMENTS

Section 1 Amendments to these Bylaws may be made at any meeting of the general membership by a two-thirds vote of those present.

ARTICLE X – PARLIAMENTARY PROCEDURE

Section 1 Robert's Rules of Order Revised, when not in conflict with these Bylaws, shall govern the proceedings of this organization.

ADOPTION OF ORIGINAL BYLAWS**November 19, 1984****AMENDMENTS**

May 8, 1985 **Article VII, Section 1** Change the date of the annual meeting from January to April.

April 9, 2001 **Article VIII, Section 1** Change dues from "\$3.00, 5.00. 6.00 to 40.00, and 50.00" to "\$5.00, 10.00, 20.00, and 100.00."

Article IX, Section 1 Following "Amendments to these Bylaws may be made at any meeting of the general membership by a two-thirds vote of those present." delete the words, "after notification in writing to each member at least 30 days prior to the meeting at which the voting will take place".

June 10, 2002 **Article IV, Section 4** Following "Vacancies shall be filled by appointment of the president." delete the words, "with approval of the Library Board".

Article VII Divide Section 1 into two sections. Section 1 will read, "There shall be a minimum of four meetings a year to be held quarterly on the second Monday of the first month of each quarter." Section 2 will read, "April will be designated as the annual meeting month. Members shall be notified at least two weeks prior to the date of the meeting." Former Section 2 will be renumbered Section 3.

Article VIII Change titles from "Dues" to "Financial".

Article VIII, Section 1 Change wording from "Dues shall be paid annually and shall become due on the day of the annual meeting." to "Dues shall be paid annually and shall become due on January 1."

February 10, 2003 **Article V, Section 1** Following "The president shall", add the words, "notify members of the time and place of meetings".

Article V, Section 2 Following "shall serve as membership chairperson", add the words, "and keep a list of the membership together with their addresses".

Article V, Section 3 Delete "keep a list of membership together with their addresses, notify members of the time and place of meetings".

Article VI, Section 1 Change "as an ex-officio member of the executive board" to read "as the representative of the library".

Article VIII, Section 2 Following "the organization's members", add the words, "who are present at any meeting of the general membership".

August 11, 2003 Article IV, Section 1 Retaining the first sentence and adding “Officers shall be elected for two-year terms. The president and secretary shall be elected in odd numbered years; the vice-president and treasurer shall be elected in even numbered years.”

Article IV, Section 2 Revising the wording to “The nominating committee shall present a slate of officers to the membership at the September meeting. Additional nominations may be made from the floor with the consent of the nominee. The completed list shall be posted in the library along with notification of the voting procedure. Notification of the election shall also be printed in the Council Grove Republican. Voting shall be by ballot at the library at a designated time during the month of October. Candidates shall be declared elected by a majority vote of those voting. Those elected shall take office January 1.”

Article IV, Section 3 Deleted. Former Section 4 will be renumbered Section 3.

January 9, 2018 Article IV Section 1 Added “on even numbered years.”, after “...Officers shall be elected for two-year term”. Deleted “The president and secretary shall be elected in odd numbered years; the vice-president and treasurer shall be elected in even numbered years”.

Article IV, Section 2 Changed “September meeting to “Fall meeting”. Deleted “Additional nominations may be made from the floor with the consent of the nominee”. Changed “completed list” to “slate of officers list”.

Article V, Section 1 Changed “three members” to “two members”.

Article V, Section 2 Deleted “The vice-president shall serve as membership chairperson and keep a list of the membership together with their addresses”.

Article V, Section 4 Added “and keep a list of the membership together with their addresses. Added “and present budget in January”.

Article VI, Section 1 Changed “librarian” to “Director”.

Article VII, Section 1 Deleted “on the second Monday of the first month of each quarter.

Article VII, Section 2 Changed “April will be designated,” to “First meeting of the year will be,”

Article VIII, Section 1 Changed number of classes of dues from 4 to 3. Changed Single membership to Single/Family membership. Changed due prices to “\$10.00, 20.00, and 100.00.

